



A.R.T.S. Anonymous Board Minutes

Date & Time: Sunday Jan 23rd, 2022, 8PM Eastern Time (US and Canada)

Location: ZOOM

Facilitator: Allegra B.

Minutes: Tracey W & Florence F

Timekeeper: Matt

Present: Allegra B, Florence F, Dave F, Matt B, Tracey W, Vicki D

Time (approx)	AGENDA ITEMS	NOTES / MOTIONS / ACTIONS
5 minutes	<p>OPENING</p> <ul style="list-style-type: none"> ● Serenity Prayer ● Read Tradition one and Service Concept one ● Quick announcements 	<ol style="list-style-type: none"> 1. Tradition one: For our group purpose there is but one ultimate authority—a loving God as expressed in our group conscience. Our leaders are but trusted servants; they do not govern 2. Service Concept one: The final responsibility and ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship
5 minutes	<p>Motion to Approve Consent Agenda</p>	<ol style="list-style-type: none"> 1. MOTION: To pass the ARTS Board Application as proposed by Allegra-1st, Matt 2nd 2. MOTION : FOR Jay M and Bill W of the website committee (Jay M interim chair) to begin on the Priority 1 tasks from their website submission with Chinu’s assistance - Tracey 1st , Vicki 2nd.
15 minutes	<p>OFFICE MANAGER ROLE</p> <ul style="list-style-type: none"> ● Discussions regarding office manager role and job description 	<p>AI: Clarity around Abby’s role- Allegra</p>
15 min	<p>FINANCIALS/BUDGET</p> <ul style="list-style-type: none"> ● Current balances ● Review royalties and Chinu time tracking ● Anticipated 2022 budget ● 7th Tradition statement for donation page 	<p>Report given</p>
10 min	<p>WEBSITE CHANGES</p> <p>Discussions re WEBSITE changes (Florence)</p>	<ul style="list-style-type: none"> - AI: To get clarity from Jay G.- schedule a meeting –Florence and Tracey - <u>Notes</u>: Possible to make it a service role- website management, possible ARTS member who may have this experience - Motion: To add Events tab, to remove business/archive tabs, to add Service Info, to create alias for zoom-a-thon- Allegra 1st, Matt 2nd—unanimous - Motion: To remove words above Welcome to ARTS on home web page <p>Vicki 1st, Tracey 2nd- unanimous</p>
15 min	<p>COMMITTEES AND BOARD</p> <ul style="list-style-type: none"> ● How to get to the WSBC? TABLE ● How to work with Committees/conflicts of interest-TABLE 	<ul style="list-style-type: none"> - AI: Call a meeting with the coordinators- discuss agenda for February 19th, hold agenda setting meetings regularly one week before pre-conference- -suggest doing it at the same time– Allegra - AI: Send announcement for February 19th pre-conference- save the date- Tracey

Time (approx)	AGENDA ITEMS	NOTES / MOTIONS / ACTIONS
10 minutes	ZOOMATHON and MAILING LISTS <ul style="list-style-type: none"> ● Discussion regarding our support ● Security concerns- (email) TABLE 	<ul style="list-style-type: none"> - Concern for meetings using the ARTS zoom account with links on website - AI: Matt offering to look after security concerns for the Fellowship for zoom meetings- send blurb via email for vote
10 minutes	BOARD JOBS <ul style="list-style-type: none"> ● Reports on current projects/tasks ● Events: Setting day and time for WSBC- TABLE- discuss over email ● Filling needed roles 	Tabled
10 minutes	FILE MANAGEMENT & EFFICIENT COMMUNICATIONS (Tracey) <ul style="list-style-type: none"> ● Discussion of using Teams and or Microsoft 365 (Flo) as a more effective way of communicating ● How to do Motions via email - see Florence's email re: Email Protocols. (Florence has sent it to the board) 	TEAMS Tabled - to discuss more over email EMAIL PROTOCOLS Tabled to email
1 minute	WRAP UP <ul style="list-style-type: none"> ● Next meeting - Feb. 6- 4pmPT/7pMET, Feb7 11am- Aus ● Adjourn–Dave - motion, matt 2nd 	