

A.R.T.S. Anonymous Inc.
Conference Reports
1995

A.R.T.S. Anonymous, Inc.
1995 Conference Minutes

1 PM Thursday

Marilyn called the meeting to order. The 12 concepts were read around the table. Ditto for the 12 traditions. Jill explained the purpose of the meeting and an overview of delegates' responsibilities here and displayed a list of WSMR primary duties.

Marylin passed paper around for people to write issues they want to be discussed. It was decided to go around the table and have 4-minute shares. The order was Marilyn, Carol, Arthur, Janelle, Jill, Andy, Di, Sherrie, John, Rosalee, Jane, Lucy, Eric, Cathy, David and Dot.

Marilyn spoke about the upcoming activities and encouraged everyone not to be overwhelmed by the reams of literature before them.

(Above recorded on cassettes Thursday 1 and Thursday 2.)

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2:45 PM Thursday

Jane collected the previously filled-out "request-for-topics-to-discuss" sheets. Then Jill conducted a discussion about literature. Items discussed were the "ARTS Big Book (moving discussion down to 7th. tradition area for later)," "Personal Stories," pricing policies, Phyllis O's literature contributions, new order form, literature development process, regional/national newsletters. Jane moved the literature development process changes as discussed (the 2 new sheets) be accepted by the conference. Seconded by Eric. (1) anyone can submit literature to the committee for approval. (2) items up to #6 be approved. Moderately volatile discussion. Carol wants to take a break and then continue. Vote tabled til last item tomorrow.

(Above recorded on cassettes Thursday 3 and Thursday 4.)

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4:30 PM Thursday

Desmond's speech and discussion (recorded by Sherrie -- I was in NY).

(Above recorded on cassettes Thursday 5 and Thursday 6.)

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9 AM Friday

Marilyn opened the meeting. She asked that delegates check out the bylaws and make comments to the committee during the year. An error was noticed in item 7 of Addendum B of the bylaws (change Him to God). Jane moved that the WSB go to AA and ask for permission to create gender-neutral versions of the steps and traditions for our literature. Arthur seconded. Motion carried.

Jill discussed service structure.

Discussion of clarity. Di requested advance agendas for next year. Carol thought financial statement needed to be more detailed (things like Abby's free rent space, etc.). Sherrie suggested that a committee be formed to collect and analyze monetary data. Jane moved that a conference committee be formed to accomplish Sherrie's suggestion. Motion defeated. Abby noted that there already is a committee (Des, Abby, Aaron and the bookkeeper) in place. WSMR expense sheets mentioned by Abby. Carol moved that we gather information on financial costs and send it to the finance committee through expense sheets filed quarterly. Seconded by Arthur. Information to pertain to World Service expenses only. Motion carried.

Discussion of ways to increase ARTS self-support.

(Above on cassettes Friday 1 and Friday 2.)

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11 AM Friday

Abby moved for having a WSMR on the finance committee, preferably with strong DA background. Di suggested EITHER financial background OR DA experience, but Abby insisted on DA experience, with or without strong financial background. Abby withdrew the motion - not appropriate here. Jill moved that the price of literature include, beside the price of production cost, the cost of overhead and development. Motion withdrawn - not appropriate here.

Discussion of ARTS literature, particularly "pending approved."

Discussion of how small meetings have been kept alive. (See Carol's insert.)

(Above on cassettes Friday 3 and Friday 4.)

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2 PM Friday

Discussed slate of Trustees. Motion made by Di to approve the slate. Seconded by Sherrie. Carried. Abby described the three-year term theory presently under construction.

Abby reported on next year's conference.

Questions

Non-program literature availability at meetings.

Can non-conference members observe the conference?

Arthur moved that other ARTS members be permitted to observe the conference silently without participating or voting. Ronnie seconded. Discussion. Motion not carried. Additional input from minority voice.

Introduction of Aaron by Abby.

(Above on cassettes Friday 5 and Friday 6.)

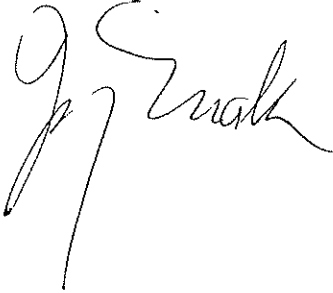
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3:45 PM Friday

Jill moved that we accept the literature development process as it exists in the report with a friendly amendment replacing #6 with: To facilitate the feedback process of literature development, subsequent drafts of pending-approval pamphlets will be announced to registered meetings with guidelines through the WSMRs by mail. Comments from members are encouraged and will be considered. David read an alternate version that he had developed. Di offered a friendly amendment to change "pamphlets" to "literature." David seconded the amended motion. Discussion continued. Janelle moved the above be adopted. -- seconded. Further discussion. Voted on the entire literature development process and carried.

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4:25 PM Friday - Wrapup

(Above on cassettes Friday 7 and Friday 8.)

Secretary



**A.R.T.S. Anonymous
1995 World Service Conference Report**

**Thursday, May 18
Session 1 (1 p.m.)**

In Session 1 the 12 Concepts and 12 Traditions were read. The purpose of the conference was explained and an overview of the delegates' responsibilities and World Service meeting representatives' primary duties was given. Delegates and representatives were asked to make note of issues they wanted to be discussed (to be collected for discussion at a later session). Attendees introduced themselves.

**Thursday, May 18
Session 3 (4:30 p.m.)**

Desmond T., chair of World Service spoke on the 7th Tradition, the privilege of the members to be self-supporting. The following is a synopsis:

We have all heard the expression "he who pays the fiddler also calls the tune." This in some sense is the basis for the seventh tradition, which demands that A.R.T.S. be self-supporting through the contributions of its members. There is a further deeper spiritual significance to this particular concept. It is that it is in giving that we receive; consequently the members of A.R.T.S. by giving to the support and promulgation of the A.R.T.S. message allow other suffering artists to benefit because by emptying themselves out both in terms of spiritual and financial resources, they prepare a place for themselves to be filled up. The creative process is one, as we know, that is circular. This is the very basis of the tradition and the spiritual value of supporting the A.R.T.S. program through the members' own contributions. It also allows a very important concept, namely anonymity, to pervade the program. A.R.T.S. is dependent upon no outside organization for its well-being. The message is carried in a spiritual way and supported in a financial way by its own members.

A.R.T.S. Anonymous
1995 World Service Conference Report
Jill Foco, Central Regional Trustee

Note This report is not intended as a transcript of Conference sessions; however, the original tone and range of ideas presented during a segment has been preserved whenever possible.

Thursday, May 18
Session 2 (2:45 p.m.)

Session 2 included a presentation/discussion about A.R.T.S. literature. Educating newcomers and strengthening members' knowledge of the A.R.T.S. program through literature were stressed as ways to grow meetings. Read about our spiritual principles in the privacy of your own home! In response to a World Service Meeting Representative 's (WSMR) question about Fellowship response to new literature, the importance of opening lines of communication between members and the committee was emphasized.

Literature Development Committee
A.R.T.S. "Big Book" The LDC was appointed by the World Service Board (WSB) Chair at the 1994 A.R.T.S. Conference. Phyllis O., the original Chair of the LDC resigned as of January 1, 1995, and Jill F. became Chair. The LDC was mandated by the 1994 Conference to begin work on an A.R.T.S. Big Book. During the last year, the committee talked often to develop the process by which a Big Book could be written. The writing of a Big Book takes a long time and goes through many, many stages.

"Only through imitation do we develop originality." Fear has surfaced that in our haste as artists and writers to "create" A.R.T.S. literature, we might subvert the principles of the original Twelve Steps and Twelve Traditions. As stated in the A.R.T.S. service manual, the WSB is mandated to preserve the integrity of the Twelve Steps/Twelve Traditions. This mandate has slowed the process down by requiring the WSB to take a deliberate approach to the creation of a Big Book. As an exercise in "imitation," intended only for our own information and never with the intent that it would be the final product, we "imitated" the Twelve Step principles in Alcoholics Anonymous, A.A.'s Big Book, as they relate to A.R.T.S. to create a reference document. In this document there are also sections of A.R.T.S. material from other A.R.T.S. literature drafts, not adapted from A.A.'s Big Book, e.g., the anorexia of avoidance, process vs product. The A.A. material is printed in a different type than the A.R.T.S. material.

A spiritual principle is a spiritual principle is a spiritual principle. Could we combine the wisdom from A.A.'s Twelve Step experience with A.R.T.S. material, and would it make sense? Are we really a Twelve Step program? The title of this document is A Working Study Document Based on the Principles of the A.R.T.S. Anonymous Twelve Steps. As a reference tool, it is not intended to be the A.R.T.S. Big Book. It is for internal use only. It

exists to help us as a Fellowship write our own literature.

The LDC's current focus is on the development of pamphlets and booklets on various aspects of the A.R.T.S. program which will, after circulation, feedback and revision, evolve into an A.R.T.S. Big Book. In the meantime, A.R.T.S. will have literature!

WSMR concern: More study needs to go into the way the Big Book reference document will be used. It would be too easy to "leak out" even if "how to use this document" is included with the book. Discussion followed: @We want to make sure our intentions aren't "misunderstood" by A.A. or "undermine" A.A.'s integrity. @This working study document is not a "copy" of Alcoholics Anonymous; it is an adaptation. Only the information which is relevant to A.R.T.S. recovery is included, and unless one is familiar with the A.A. Big Book, would not know it was an adaptation. It is an attempt to "pull out" the Twelve Step principles for A.R.T.S., giving the Fellowship a reference point from which to consider A.R.T.S. literature, helping us answer the question: Are we a Twelve Step program? It may even serve as a motivator to get literature written, especially if members disagree with any part of it!

In response to the cost of producing such a "book," no A.R.T.S. literature of "book" length will be produced until we move through the process of creating its "parts" as pamphlets and booklets.

If there is a problem with "selling" the reference document or with the cost of buying it, it was suggested meetings use a copy of the original Alcoholics Anonymous and read sections during the meetings. See if they "fit."

A discussion centered around the "sale" of the reference document. @"Not for publication or copying" can be printed on the first page. @There is concern that confusion is being caused by financial issues generating policy. If World Service had the money, A.R.T.S. could give meetings a copy of the reference document, but because we can't afford to, we have to make policy which might not be totally beneficial to the overall effort; either we wait until we can afford to give it out or don't. Even if we charge the cost of production, we are creating a policy envelope around the project that is not reflective of its intent; the feedback will not be legitimate. @The content is so powerful that it needs to get out to meetings; if we can't afford to give it to meetings, we need to charge for it just to get it out. We need to find some way to get it out. What can we do to support this effort? @Because the issue centers around "There is something we want to do, but we can't afford to do it," the discussion was continued during the financial session.

"Personal Stories" Personal stories make up most of a Big Book. Rather than wait for the rest of a Big Book to be written, anonymous A.R.T.S. recovery stories, a preface, and a call for more stories from the Fellowship are being offered under the

title Personal Stories: Volume 1 and will be available through the literature order form. The next group of stories received will be printed as Volume 2.

Members who submit stories are being asked to sign a release form which gives ownership of the manuscript (not the story) to A.R.T.S. Anonymous. (Since the 1995 Conference, there has been a change in policy; members are not required to sign a release form for their "personal story" until such time as it is used in the final A.R.T.S. Big Book. The Personal Stories publication is the property of A.R.T.S. Anonymous, but the copyright for each story is retained by the writer.) The Letter of Agreement, a release form that members sign when they submit A.R.T.S. literature manuscripts to the development process was presented. (Since the 1995 Conference, the release agreement has been reviewed by a lawyer familiar with Twelve Step programs and was revised. See attached.)

Literature Pricing Policy Up to this point, literature pricing has been a hit-and-miss proposition: production cost, postage, and little bit of guessing. However, A.R.T.S. has not been "paying its own way" because World Service is not charging enough for literature. This year's financial report makes this clear. Traditionally, literature is a source of revenue for Twelve Step programs; and, in other programs this literature has already been created. A.R.T.S. is still dealing with the issue of literature development.

There are literature production costs. There is a cost for literature storage. There is also overhead (someone types it, takes it to the copy place, fills the orders, mails it, etc.) Although this is "service" work, it also enters the price of the document. The member who provides the "service" doesn't receive the money; A.R.T.S. does. In addition, where does A.R.T.S. get the money for the development of literature? Where does the money come from to produce the next piece if a contribution for literature development isn't included in the price? The price of literature needs to reflect these four elements: production, overhead, postage, and literature development. The Fellowship needs to be educated about pricing.

A.R.T.S. doesn't have an "underwriter" for literature development. Have we checked with other organizations who have gone through the literature development process? Can't we imitate procedures that have worked? In the next year, the LCD plans to investigate new options.

A delegate raised the issue of lowering the price of the Basic Pamphlet to facilitate bringing in members who will eventually buy more literature.

Phyllis O. The Conference took a silent moment to thank Phyllis O. for the service she has given to A.R.T.S.

Literature Order Form The order form is always changing,

growing, and supporting the individual meeting's connection to A.R.T.S. literature and literature development.

Literature Development Process (LDP) Although the 1993 Conference established a LDP, it does not reflect the process that has been occurring. Item #1 of that document states that literature must be mandated by the Conference. Although A.R.T.S. "imitated" A.A. in this respect, it isn't our reality. In A.R.T.S., literature has been generated by individual members, not the Conference. As a result, A.R.T.S. literature which has not been Conference-approved, but is pending Conference-approval, is being circulated to facilitate Fellowship feedback as part of the literature development process. We do have in place "Guidelines for Developing A.R.T.S. Literature." WSMR's were encouraged to report back to their meetings about the literature development process and why there are separate categories of pamphlets on the literature order form.

Because A.R.T.S. was so new, regions were putting out their own literature; now that we are incorporated, how does that literature fit into A.R.T.S.? Is it "illegal" or simply locally produced A.R.T.S. literature? Because one of the A.R.T.S. Tools states that we use "outside literature from many sources," it can't be called illegal. However, only the WSB can produce A.R.T.S. literature, so locally produced literature cannot use the A.R.T.S. name or logo. This doesn't apply to local A.R.T.S. newsletters.

A discussion centered around the issue of how the Fellowship can provide responses to pending approval literature. Without a source of funding, how do we make these drafts available without selling them? If we sell them, are we violating a spiritual principle? Again, the issue of financial concerns generating policy surfaced.

It was moved and seconded that we accept the revised Literature Development Process. Discussion centered around item #6 on how to distribute draft literature. It was suggested that this discussion be separated from a discussion about literature development policy. The Session had run overtime. Members suggested that we need a development structure and to use this process as a framework even if it might not be perfect. Try it for a year or two, then come back and fine tune. Feeling rushed, the vote and discussion were tabled until the end of the Conference so members would have more time to read and think about item #6.

Newsletters Regional newsletters have become too costly for World Service to produce. One World Service publication, A.R.T.S. & Letters, will be produced. Again, there is the issue of financially supporting this project. (Since the Conference, A.R.T.S. & Letters is evolving into a magazine format which will be more directly linked to the literature development process.)

Friday, May 19
Session 1 (9:00 a.m.)

Session 1 included a presentation to the Conference of the A.R.T.S. Service Structure Manual draft, a part of the A.R.T.S. Conference Charter that accompanies the A.R.T.S. Bylaws. Up to this point, A.R.T.S. has not had an "infrastructure" in place that defines service positions and explains how the Twelve Traditions realistically function in our Fellowship.

In 1992, the Conference mandated "regions" and "regional trustees." Each regional trustee is responsible for sixteen or seventeen states. If we grow strong meetings, we grow A.R.T.S. because A.R.T.S. is an "upside down organization"; that is, the authority rests in the meetings, not the WSB. A.R.T.S. needs a structure which reflects this principle. The WSB began working on an infrastructure which reflects what is happening in the regions. At the meeting level, individual members are doing incredible service work, and at the World Service level, trustees need help carrying the message. By decentralizing into "districts," regional strength is utilized and the service load of WSB trustees is appropriate.

Four copies of the manual were circulated among Conference delegates. Each element of the "service structure" was presented: the member, the meeting, the intergroup, the Conference, the district outreach leader, the regional outreach leader, the trustee on the World Service Board (WSB). Each of the responsibilities covered by WSB trustees were presented and questions answered: Chair, Policy, Registrar, Literature Development Committee, Bylaws Committee, Public Information, Finance Committee, and Outreach.

What is public information (PI)? PI is disseminating information about A.R.T.S. so artists will know where to show up when they need what A.R.T.S. recovery has to offer. It is providing information rather than promoting. A Public Information Handbook describing PI policies, basic anonymity principles, and ways to deal with the public as members of A.R.T.S. Anonymous is available through the literature order form. A.R.T.S. PI has three goals: to inform the general public about A.R.T.S.; to reach the third person, such as a therapist, who is working with artists; and to keep the Fellowship informed so that members can effectively carry the message. Do regional outreach leaders work with the regional trustee? Yes. Information needs to flow both ways, from the meeting to the WSB and back. Are these positions in place now? At a grassroots level. The manual is an attempt to fulfill our charter requirement to define the A.R.T.S. service structure and acknowledge those members who are already functioning as service leaders in the regions. How does the WSB communicate through the year between Conferences? Through phone, if necessary, and by mail. How do I communicate an issue my group would like discussed at the Conference next year? Through the Conference Director.

Friday, May 19
Session 2 (11 a.m.)

During this session, discussion focused on financial aspects of literature development: @The way the A.R.T.S. budget is structured is not part of Conference responsibilities. The Conference has the power of the purse, but the WSB trustees have to figure out how best to spend it. Therefore, is it necessary to discuss the "pricing" of literature? @There are two kinds of literature and two issues: conference and non-conference approved literature. But we need to deal with literature costs. @There are three kinds of literature: outreach, recovery, and administrative. We should exempt the Basic Pamphlet from price consideration. The price of literature should include production, overhead, and literature development. @There is the issue of cost prohibiting the information reaching people who need the information. @Keep it simple. Make the pending Conference-approval literature a different color. @Why be anorexic about letting the Fellowship read pending Conference-approval literature? @Don't meetings hand out newcomer packets with the Basic Pamphlet and meeting list? Each meeting is autonomous, so there is no policy. @Just announce the availability of draft literature and whoever is interested can order it instead of wasting it on people who aren't. @We consistently undervalue ourselves financially. We can't undervalue our literature. D.A., A.A., and O.A. fund their organizations through literature; they are not attempting to "rip off" their members. We are not intending to rip off the suffering people we hope to reach. We can't come at the pricing of literature by undervaluing it. Our program depends on this point. The cost of developing literature is high. We are proposing to put out into our community some of the ideas and concepts that we are considering in our draft literature. Some of those concepts will be refined to more accurately reflect our spiritual principles as we become more deeply rooted in them. We need feedback to help us do this. Consider part of the cost of literature as a contribution to our financial outreach programs as well as literature. Let's not come at this issue as poor artists, i.e., you have to give me what I need because I am God's chosen creature being tormented by this creativity! One member of my group came up with the concept of being an "honest, creative worker." That's what I am attempting to become. We are building a program for honest, creative workers to build their lives in a creative, self-supporting, honest way where we look for solutions within ourselves, and our Higher Power will help us develop those solutions and give us the courage to implement them. Those solutions may include asking suffering artists to come up with fifty cents for a basic piece of literature that reflects a lot of work, overhead, and a desire to increase the amount of literature we can send out to help us continue. @Point of clarification: Change language of "non-Conference approved" to "pending Conference-approval." By the time the literature gets to the literature order form it has been reviewed by the WSB, by the LCD, by the Literature Conference Committee, and many members. @A member read a literature feedback letter from his

group, concerned about repetition in two draft pamphlets, causing distrust in members who are paying for this literature. The concern was acknowledged and by adhering to the Literature Development Process as stated, this should not happen again. A member reminded us that as artists we know that mistakes are part of the process and can be a good thing if we can look at it in a positive way. The fact that things aren't going to always be perfect shouldn't stop us from trying to do worthwhile things. Put it in a newsletter: "Yeah, we blundered and we're going to try to do it better." That's progress. @A member, changing their mind about distributing pending approval literature: Yes, put it in the community and charge for it. Could "rotate" literature around among meetings. Can't photocopy it! Feel too guilty! @An explanation about the difference between the two kinds of literature should be on the order form. @The reference Big Book, everything, should come out. @To sell pending Conference-approval literature as a mechanism to solicit feedback from the Fellowship-at-large is an arbitrary way to make sure each group has had the opportunity to enter the process of having literature Conference-approved. We don't know who's purchased something. Is the WSB willing to send a pamphlet to each meeting through the WSMR? Then every single member will be reached. But World Service can't afford to. It is also appropriate to ask groups to send money for pamphlet distribution. The discussion brought the Conference back to item #6 of the Literature Development Process.

Friday, May 19
Session 4 (3:45 P.M.)

Wrap-up on Literature Development Process A motion was made to accept the Literature Development Process as it reads in the Annual Report with a friendly amendment. An alternate #6 version was read. Friendly amendment: Change "pamphlet" to "literature." If we say "literature" then that would include items that aren't intended to become Conference-approved, such as the working study Big Book. This brought the Conference back to the problem of financial constraints on literature development. →We're trying to implement process here. @By changing "may" to "will" creates a mandate. @If have an expensive piece, we can't do it, so add "financially feasible." @Add "available for a price." @Still a concern about printing so many of the pending approval pamphlets. @We could "announce" literature will be available; meetings could request information. Put the responsibility on the meetings. @But that's not the intent of the original #6. @Yesterday we talked about financial constraints pushing policy, but with our new financial consultant, we will improve our financial status and go for broke and put the mandate for literature distribution in item #6 and work out the solution later. Keep the intent. If we change the policy to concur with our current economic status, we aren't going to get anywhere. It seems we're so concerned about the financial situation we'll box ourselves in. @It's a codependent issue. When you give someone something, you rob them of the journey of getting their own literature; they're supposed to get

it on their own. Telling them it's "available" is a better idea. @Without a literature development process we won't have any literature, so we need to put the energy into a solution with the time we have left. Everyone should know there's pending approval literature and how to request it. The financial aspect can be worked out later, but we need the policy. The rest is implementation. @What would the difference be between announcing and sending the literature? Aren't they both 32 cents? No, the literature costs something! @Change "will" to "should." No! @I agree this is a codependent issue. Look at the process. The LDC, the writers, every single part of the process is done by someone doing service work and #6 is the only part where the Fellowship has to make any effort! All the work is done by these committees, and then they have to make sure they get it out to you, too? When does the member do any service? And then the member reads pamphlet and says, "Oh, that's not exactly the way I would have done it!" Well, excuse me! @I like the way this is progressing because if the group requests the literature, maybe production of pending approvals will be based on demand. This is a way for Conference to mandate literature. @How do we monitor what is working? The feedback our meeting brought to the Conference wouldn't have happened if there had only been an announcement of new literature. I understand all the work that goes in, but there has to be a balance. If all this work is done and literature is disapproved by the Conference, then it's working. @Other Twelve Step programs don't disseminate literature to all members. At some point, this democratic approach isn't going to work. Too big. But we do need a literature process, so we need to come to some compromise. If we say "will be announced" and decide to distribute it, that's not precluded. But we need literature development to go forward. @I think in O.A. final copies of their Big Book were distributed to everyone. I am concerned about this. @The Conference is hearing you. This makes it possible to do something. We will have members coming in for years. They will not be represented in the Big Book; so therefore, we cannot totally democratically do this. Even the concept of getting feedback from everyone right now is a theory. Because this is only one point in time. We're going to do the best we can. We do not need to poll every member. We have people coming in all the time and people dropping out all the time. I think the A.A. Big Book was originally read by four hundred people. @In good faith, the LDC Committee has demonstrated its intent, and we need a process. Without a process, we can't have literature. What do you want to do? The Conference passed a motion to accept the Literature Development Process and replace item #6. (See attached).

A.R.T.S.

ANONYMOUS

Artists Recovering through the Twelve Steps



A.R.T.S. Anonymous World Service LITERATURE DEVELOPMENT PROCESS

1. A concept for a piece of A.R.T.S. literature or a first draft of all or part of an A.R.T.S. literature manuscript can be submitted by any member of A.R.T.S. Anonymous. Because no one member can be a spokesperson for A.R.T.S., the member is asked to sign a letter of agreement that releases the manuscript to the "ownership" of A.R.T.S. Anonymous. All A.R.T.S. literature reflects our anonymity principle that supports a collaborative literature development process.
2. The World Service Board (WSB) Literature Development Committee considers the concept or manuscript in relation to the overall literature development plan. After discussing already existing literature, feasibility, and time needed to develop the project, the submission is positioned among other literature development projects.
3. The member who submits a concept for literature development is encouraged to write all or part of a first draft; otherwise, the Literature Development Committee will ask another member to do so.
4. The WSB Literature Development Committee, having determined the scope of the submitted project, may contact the originator of the concept or the manuscript and also other A.R.T.S. members, including the Conference Literature Committee, to work with them on various aspects of the proposed project.
5. Following independent review by the WSB Literature Development Committee and the WSB Trustees, changes are made to the initial manuscript based on their editorial comments. These comments address the manuscript's grammar and mechanics, and also its adherence to the principles of the A.R.T.S. Twelve Steps, Twelve Traditions, and Twelve Concepts.
6. To facilitate the feedback process of literature development, subsequent drafts of literature for which conference-approval is pending will be announced by mail to registered meetings through the World Service Meeting Representative, accompanied by a copy of "Guidelines for Reviewing A.R.T.S. Literature." Comments from A.R.T.S. members are encouraged and will be considered.

7. Following the direction provided by the WSB Literature Development Committee, the WSB Trustees, and the feedback of the Fellowship, a near-final draft is produced that is reviewed by the WSB Literature Development Committee. Additional revisions may still be incorporated.
8. The manuscript approved by the WSB Literature Development Committee is sent to the World Service Board of Trustees for review and approval. The WSB Trustees are legally bound by Conference mandate to assure the Fellowship that the principles of A.R.T.S. Anonymous have been adhered to throughout the work.
9. After having been approved by the WSB Trustees, the manuscript is presented by the WSB Literature Development Committee to the Conference Literature Committee for review by mail prior to the annual Conference meeting. If the Conference Committee accepts the manuscript by a majority vote, the manuscript is presented to the full Conference for a delegate vote.
10. To receive "conference-approval," the manuscript must be approved by a 2/3 unanimity vote of all Conference delegates attending the annual Conference meeting.
11. Whereas photocopied drafts of the manuscript have been previously released through World Service publications, the final piece of A.R.T.S. literature is sent to a printer and distributed with a "conference-approved" label.

Guidelines for Reviewing A.R.T.S. Literature

- A. The work is identifiably A.R.T.S. Anonymous in content and tone. It does not reflect a single member's philosophy or point of view, but reflects the "collective conscience" of A.R.T.S. Anonymous.
- B. The work is understandable by the broadest-based reading audience.
- C. The work is responsive to identified needs.
- D. The work is timely.
- E. The work is factually accurate.
- F. The work is grammatically and mechanically correct.

Literature Development Process and
Guidelines for Reviewing A.R.T.S. Literature
A.R.T.S. World Service Conference-approved 1995