

Minutes
ARTS Anonymous Board of Trustees meeting
December 9, 2022

Meeting: Called to order: 8:10 pm EDT.

Present: Allegra B., Cindyann W., Jay M., Matt B., Pat Q., Vickie D. Dave F., Florence,

Read: The Serenity Prayer, Tradition 4, and Concept 4.

Check-In: Members checked in for 30 seconds.

Motions: To accept the minutes of the October 22, 2022 Board Meeting. Pat 1st. Matt 2nd.
Unanimous.

To accept the minutes of the November 5th 22, 2022 Board Meeting (B.O.T. position elections). Vickie 1st. 2nd.
Unanimous.

REPORTS

Treasurer's Report

Bank Statements:

December 9, 2022 Checking balance: \$6571.28
December 9, 2022 Savings balance: \$1001.82
Total balance: \$7573.10

October 2022 Profit and Loss

Gross Profit: \$1,920.89
Total Expense: \$1,979.04
Net Income: \$ -58.15

November 2022 Profit and Loss

Gross Profit: \$3,708.29
Total Expense: \$1,489.09
Net Income: \$2,219.20

Action: Future discussion on Profit and Loss: shows upcoming expenses. (Allegra)

Conference Report

Action: Matt and Allegra will send the Conference Report to the B.O.T.

Action: Matt will add the Treasurer's Report, Allegra will format the final document

Survey Report

Visuals of survey results presented.

Conclusion: 26% is a good response to the survey.

13 responses out of 50 = 26% (26/100)

Average range of survey responses: 6 to 16%. High end 33%.

Action: Prepare survey before the conference and possibly place in Delegate Packet for 2023 WS Conference. (Conference Planning Committee)

Operations Report (See Below)

New Business

Raise for office staff

Visual of Part-Time remote Work NYC document via email of document salary raise request.

Treasurer Dave Note: Based on Staff's current average monthly hours of 29, a raise from \$25/hour \$35/hour would increase our salary expense by \$290.

Tabled: B.O.T. Discussion

Strategic Planning (getting organized, focused, scheduled)

Discussion: How to set the agendas for the Board Meetings.

Motion: To establish a monthly Board meeting the first Saturday of the month at 4:30 pm EDT Allegra 1st. Jay 2nd. Unanimous.

Closed the meeting: Serenity Prayer

Respectfully submitted,
Cindyann W.

- October newsletter sent out, none yet for November or December, although a draft is started
- Zoomathon started up again in November and is scheduled for December 24. Donna says she is resigning the post come spring
- Add New Meeting/Change a Meeting/Delete a Meeting ninja forms on the website have been replaced with google forms that do not cost us and are easier for the office to manage. Aesthetically better too, we think, and more user-friendly
- There seems to be an uptick in the number of meetings. An increase of about 20% in the last 6-8 months or so.
- 3rd Quarter management report posted and all three quarters for 2022 are now in one document
- The issue with bank account “ownership” was finally resolved, with assistance from David P. The case had to be “escalated” and the change made “manually” due to an internal bank issue with how the account had been set up in the first place. Both Abigail and David P are now completely off the account (even though they have not had any agency over it for about a year now).
- Meetings Task Force is writing up a technical document for new meetings with suggestions for locating face-to-face meeting places, using Zoom and funding it, and the telephone conference line, including free international calls
- Outreach done from the office to meetings to update contacts, determine new ones. Mixed success.
- Canceled Remote PC service as it was hardly being used and it cost about \$80 a year
- Attempt to update the Meeting List on the website to make it more user friendly and sortable and clickable. Chinu downloaded and tested a widget that worked, but we ended up with technical coding errors on the website, which Hostmonster had to restore for us as a result. Per Craig, our version of elegant themes in World Press is so old it may not support current widgets. Jay and I are making headway in posting a sortable html spreadsheet he developed that could do much the same thing, even if not as stable. Will work with Chinu as to how this would get loaded and made usable on the website.
- Post office rental fee paid. This cost has doubled this year to over \$200 annually
- Print literature sales are down significantly. Only two books sold in November
- Office support of the Conference: Invitations and Mailchimp notices and updates, delegate spreadsheet work and communications, multiple website posts, links, updating, etc.
- Volunteer found to help post items on the website (not make major changes, just adding and deleting things) – proven reliable, although skills limited in scope
- Some interest from members to form a “Workshop Committee.” The first meeting would determine what exactly they want to do.
- Attended “Day of Sharing” hosted by Al-Anon, and attended by numerous other 12-Step Programs with Pat Q. Separate report

- Chinu has asked for a raise to \$30-\$35/hour
- Discussion with a member of ARTS in Germany about translating the workbooks, email was sent to Abby and the office. I replied that they will need to negotiate with Abby directly as ARTS has no copyright to the material. There are those in Germany interested in translating literature, and electronic versions of non-founder written pamphlets were emailed. No other action has been taken.