

**Minutes**  
**ARTS Anonymous Board of Trustees meeting**  
**February 18, 2023**

**Meeting:** Called to order: 6:02 pm EDT.

**Present:** Allegra B., Cindyann W., Jay M., Matt B., Vickie D.

**Read:** The Serenity Prayer, Tradition 6, and Concept 6.

**Check-In:** Members checked in for 30 seconds.

**Motion:** To accept the minutes of the January 7, 2022, and the February 11<sup>th</sup> Special Board Meeting.

**REPORTS**

**Treasurer's Report**

**Bank Statements:**

<u>Beginning of the month January 1, 2023</u>	<u>End of the month January 31, 2023</u>
Checking balance: \$6,343.57	Checking balance: \$6,793.30
Savings balance: \$1,001.83	Savings balance: \$1,001.83
Total balance: \$7,345.40	Total balance: \$7,795.14

**January 2023 Profit and Loss**

Income: \$2,833.39
Expenses: \$2,383.66
Income/Expense Difference: \$ 449.73

**Operations Report** (*See Below*)

**Conference Planning Committee Report**

Chair of Planning Committee (Matt B) reported:

**Pre-Conference**

Successfully invited everyone. Our first Pre-conference of the year went well.

The Pre-conference voted to have 3 days of the conference instead of 4 days.

We set the dates for the conference: October 13<sup>th</sup>, 14<sup>th</sup>, and the 20<sup>th</sup>. In addition, November 4<sup>th</sup>, for the Convention and Celebration.

We tabled the times and the breaks for the next Pre-conference.

The Pre-conference, also decided to meet every 2 months; we will meet April, June, and August.

The CPC will continue to meet and plan the agenda setting. The next CPC will also meet in March, and thereafter, the first Saturday of each month, at 5 Pm. E. T.

I am happy to be elected as the conference Chair, thank you.

The B.O.T. Chair added that a date for convention celebration, will be 2 weeks after the last day of the Conference. We decided to make it a more separate event, so that people aren't exhausted.

The Literature Committee asked the Pre-Conference for a date to hold a special one-day 4-hour Conference. The express purpose is for approving some non-founder written pamphlets. This was set for July 15, 2023.

### **Old Business:**

#### **Addressing the use of social media for outreach**

**Action:** Cindyann will research information to learn more about what a Skills Inventory to explore the skills and resources within the fellowship we can tap into.

### **New Business:**

Florence D.'s role on the board.

### **Executive Session.**

**Motion:** We recognize, Florence D.'s successful completion of her agreement to serve as board, consultant, and facilitator, through the end of our 2022 World Service Conference. We have opted not to renew her agreement, and we will consider asking her to serve our board again in the future. We thank her for all her service.

Matt 1<sup>st</sup>, Vickie 2<sup>nd</sup>. Unanimously passed.

#### **Consider an Oath of Office for members of the B.O.T. of Arts Anonymous**

**Tabled:** Oath of Office idea for further decision.

#### **Author Release form: Proposed from the Literature Committee Members Stories sub-committee**

**Action:** Allegra to come up with a list of intellectual property firms in New York City who might have pro bono services.

**Action:** Allegra to draft a letter seeking a pro-bono attorney

**Action:** Touch base with A.A. and Alanon; they have extensive experience with publications and copyrights, and ask Harvey D. for his input.

## Literature Committee

**Motion:** To use conference approved versions of 4 pamphlets, 3 of which are currently being published and offered for sale, one of which is conference approved.

Allegra 1<sup>st</sup>, Matt 2<sup>nd</sup>. **Unanimously passed.**

**Motion:** To adjourn meeting. Jay 1<sup>st</sup>, Pat 2<sup>nd</sup>. **Unanimously passed.**

**Closed the meeting:** Serenity Prayer

Respectfully submitted,  
Cindyann W.

## **Operations Report to the Board of Trustees – February 18, 2023**

Updated Meeting information posted on the website, (ARTS Meeting Basics, How to Start a Meeting, Logistics for Phone, On-line or In-person Meetings).

Thanks to Jay, we now have a sortable meeting list on the website.

Meeting List has undergone more updates, and we linked the UK and France meeting sites to the meeting page.

The Workshop Committee has had two meetings, and we have a workshop scheduled for March 18 on using the Facing Avoidance pamphlet to develop tools and strategies for doing your art. Some details still to be worked out.

Workshop Committee had a “light” training on Eventbrite, Canva and Mailchimp  
January and February newsletters developed and sent out, also notices for Conference Planning Committee meetings and the Feb Pre-Conference.

Work being done to confirm all 2022 donors are in Mailchimp list, unless unsubscribed.

Despite numerous attempts and time with tech support, we are unable to guarantee that 2022 donors got their tax-exempt statements.

Finally, I was told by MS365 tech support that due to AI, almost anything like this ends up getting blocked, and that we risk being unable to email anyone on that list in the future. MS no longer recommends using their email merge feature for external emails. Notices were put in the Jan and Feb newsletters asking people to contact us if they need these.

Email aliases created for workshops@artsanonymous.org and memberstories@artsanonymous.org  
Shipping costs for the Step Essay book and the Step Workbooks have gone up, and so we are making about 60 cents less on domestic orders, and \$4.59 less on international orders.

Hostmonster bill of \$80.04 will be paid in March, for something called an SSL updated (Secure Sockets Layer). This is an annual fee.

Ran out of space on the office C drive and discovered that a number of old files are on the old MS office OneDrive. MS365 tech support is unable to get them off as the computer is originally registered to Abby's hotmail account, and we don't have her log in. We have a plan to use an external drive to back up other old files until we can get the office computer unlinked (it will take paying a network person to do this, maybe Jay M?)

Mailchimp is changing their rate structure, and we will no longer qualify for the free version. The cheapest version (called Essentials) allows us to have 1500 contacts and send out 10 emails to all of them a month (this is what the free version used to be). It costs \$13 a month and we have until March 10 to select this.