

**Pre-Conference:** Saturday, February 18, 2023 Time: 3 pm ET (US) Zoom

**Attendance:** Abigail B., Allegra B., Cindyann W., Donna D., Eddie-Ed O., Harvey D., Jay, Matt, Marci O. Paul G. and Vickie D.

**Facilitator:** Matt B

**Minutes:** Cindyann

	Agenda Item	Minutes
Opening 10 min	<p>Welcome: 3:05 pm</p> <ul style="list-style-type: none"> <li>• Start Closed-Captioning</li> <li>• Serenity Prayer</li> <li>• Read Traditions and Draft Concepts of Service</li> </ul> <p>Housekeeping</p> <ul style="list-style-type: none"> <li>• Thirty-Second Rule</li> <li>• Mute, Raising hands</li> <li>• Rename to First name and last initial</li> <li>• Introductions</li> </ul> <p>Start Recording</p>	
1. 30 min	<p>Dates, Hours, Times: 2023 Conference, Convention, and Celebration.</p> <p>The Conference Chair leads those in attendance in a discussion.</p> <p>(Matt)</p>	<p><b>Motion:</b> We recommend to the fellowship that we have a 3-day Conference on: October 13<sup>th</sup>, 14<sup>th</sup>, and the 20<sup>th</sup>. In addition, to also have one day for a Convention and Celebration on November 4, 2023.</p> <p>Allegra 1<sup>st</sup>. Jay 2<sup>nd</sup>. 8-Yes. <b>Passed.</b></p> <p><b>Tabled:</b> The times and breaks for the Conference (for the April Conference Planning - Agenda setting meeting).</p>
2. 10 min	<p>Delegate Packet: Dead line</p> <p>(Allegra)</p>	<p><b>Motion:</b> Work to have the delegate packet ready to be posted, and accessible by August 13, 2023.</p> <p>Allegra 1<sup>st</sup>. Matt 2<sup>nd</sup>. Yes-9. No-2. <b>Passed.</b></p> <p><b>Minority Opinion:</b> Heard by all.</p>
3. 15 min	<p>Motions: System for submitting motions Committees Review</p> <p>Timeline Deadlines Prepare motion presentation</p>	<p><b>Motion:</b> a) Create a Google form for submitting a motion, b) establish a method for emailing and sending motions to the Conference Planning Committee, c) establish wide communication in numerous ways, d) consider a date for motions to be submitted, perhaps at</p>

	(Matt/Allegra)	the end of June, e) assist proper development of the motion to include in the delegate packet.  Allegra 1 <sup>st</sup> . Matt 2 <sup>nd</sup> . Yes-8. No-2. <b>Passed.</b> <b>Minority Opinion:</b> Heard by all.
4. 10 min	Announcements: -Tabled items for next CPC meeting-3/5/23 -Newsletter -Problem solving Method -By-Laws for the conference <i>Other</i>  (Allegra/Matt)	<b>Other:</b> There is a Conference Planning Committee meeting March 4 <sup>th</sup> at 5 pm ET., and it will meet the first Saturday of every month.  There is a Workshop Committee meeting on the second Thursday of every month, at 6 pm ET.  The Literature Committee divided itself into 3 subcommittees to: 1- gather ESH stories. 2- update the traits, talents, and tools. 3- determine pamphlets for conference approval  Policy and Procedures committee needs help.  Zoom-a-thon happens on the fourth Saturday of every month.
5. 15 min	Literature Committee: A.R.T.S. Pamphlets -Call for 1 day summer conference for Approval -Send Meeting Delegates Pamphlet docs for review out in May/23  (Allegra)	<b>Motion:</b> To have a special one day, 4-hour conference on Saturday, July 15 2023, for the purposes of approving literature. Such as non-founder written pamphlets, and other literature. As well as, copies of the versions that we want. Prepare approving literature items for delegate preview by May 15, 2022.  Allegra 1 <sup>st</sup> . Cindyann 2 <sup>nd</sup> . <b>Unanimously passed.</b>
6. 15 min	Planning Dates: 2023 Pre-conferences  (Matt/Allegra)	<b>Motion:</b> For the 2023 Pre-Conference events to meet every 2 months: April, June, and August, on the third Saturday of that month, at 3:00 pm ET.  Matt 1 <sup>st</sup> . Allegra 2 <sup>nd</sup> . <b>Unanimously Passed.</b>
7. 10 min	Hold Election: Conference Chair Expectations to fill duties CPC meetings <i>Other</i>	<b>Motion:</b> The Board Chair personally nominates Matt B. to be elected as our Conference Chair.  Allegra 1 <sup>st</sup> . Jay 2 <sup>nd</sup> . <b>Unanimously Passed.</b> <b>Matt B. is elected as our Conference Chair.</b>
Close 5 min	Closing the Meeting	

	Serenity Prayer	
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