



## 21st March 2022 - A.R.T.S. Board Minutes

**Date & Time:** Monday 21st March 2022 @ 7:30pm EST

**Location:** <https://zoom.us/j/97078569726?pwd=QW9aVHhUGp4U2xSSGRQUUxwdlp5QT09>  
Meeting ID: 970 785 69726  
Passcode: 075379

**Facilitator:** Allegra B

**Minutes:** Tracey W & Florence F

**Present:** Allegra B, Dave F, Matt B, Pat Q, Tracey W, Florence F, Vicki D

Time	AGENDA ITEMS	MINUTES
5min	<p><b>OPENING</b></p> <ul style="list-style-type: none"> <li>• Serenity Prayer</li> <li>• Read Tradition and Service Concept</li> <li>• Feelings check in</li> <li>• Any Housekeeping (by facilitator)</li> <li>• <b>START RECORDING</b></li> </ul>	<p><b>TRADITION No. 4:</b> Each group should be autonomous except in matters affecting other groups or A.R.T.S. Anonymous as a whole.</p> <p><b>CONCEPT No. 4: (This one is still in progress)</b> When more members participate in service, the ARTS Fellowship thrives. and creates harmony. Proportional participation in the ARTS Fellowship creates harmony. Voting representation is in reasonable proportion to the responsibility each has.</p>
5min	<p><b>APPROVE MINUTES</b></p> <ul style="list-style-type: none"> <li>• Approve 6th Feb Minutes</li> <li>• Approve 7th March Minutes</li> </ul>	<p><b>MOTION TO APPROVE MINUTES:</b></p> <ul style="list-style-type: none"> <li>• Approve 6th Feb Minutes &gt; Allegra 1st, Vicki 2nd 5 yes's, 1 abstain</li> <li>• Approve 7th March Minutes &gt; Vicki 1st, Matt 2nd, 5 yes's, 1 abstain</li> </ul>
5min	<p><b>CONSENT AGENDA</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Nothing Mentioned.. (allegra &amp; Flo? What shall i put here when there is nothing for the consent agenda.. Is this actually set up properly.. Should 'Minutes' be under the heading 'Consent Agenda'??)</p>
10min	<p><b>REPORTS</b></p> <ul style="list-style-type: none"> <li>• Treasurer's report</li> <li>• Action Items</li> </ul>	<p><b>TREASURER'S REPORT:</b></p> <p>Operating account (checking): \$4119.91  Savings account: \$625.74  Literature development fund: \$3139.23</p> <p><b>&gt;ACTION ITEMS:</b></p> <ul style="list-style-type: none"> <li>• Allegra to work with Dave to get access to Quickbooks &amp; access to bank accounts.</li> <li>• Dave researches financial charts for each essential piece of financial information to be reflected in real time.</li> </ul>

Time	AGENDA ITEMS	MINUTES
	<b>OLD BUSINESS</b>	
20	<ul style="list-style-type: none"> <li><b>FUNDRAISING</b></li> </ul>	<p>Ideas from Dave Workshops, Seminars</p> <p>Discussion tabled</p> <p><b>&gt;ACTION ITEM:</b> Dave &amp; Matt &amp; Tracey to write up executive summary for workshop idea.</p>
15	<p><b>WEBSITE HIRING</b></p> <ul style="list-style-type: none"> <li>Website Admin search/hiring (EXECUTIVE SESSION)</li> </ul>	<p><b>MOTION &gt; To hire Craig Webb as Website Administrator, per contract terms attached below. With the amended contract term that A.R.T.S. Anonymous retains ownership and rights of the website.</b> 1st Allegra 2nd Dave Unan</p> <p><b>MOTION &gt; To use up to \$1K from the Literature Development Fund to cover expenses for immediate scope of work (details being determined).</b> 1st Vicki 2nd David F. Motion withdrawn.</p> <p><b>MOTION &gt; To dissolve the literature development fund and transfer it to general operations</b> 1st Pat 2nd Tracey Unan</p>
	<b>NEW BUSINESS</b>	
10	<p><b>CREATING STRUCTURE</b> by Tracey W</p> <p>Establishing processes for:</p> <ul style="list-style-type: none"> <li>Getting out agenda setting invites</li> <li>Getting out pre conference invites</li> </ul>	<p>I would like some brainstorming around this. I've been doing it mainly and I'd rather have a GC on it, than just be deciding it all myself. It feels too much for one or even two people. It would be best if structure is created and then some of it can be delegated.</p> <p><b>Tabled</b></p>

Time	AGENDA ITEMS	MINUTES
10	<ul style="list-style-type: none"> <li>● <b>PRE-CONFERENCE MEETINGS</b></li> </ul>	Discussion of their purpose, what do we want to accomplish, and how best to facilitate - any volunteers to lead this? <b>Tabled</b>
10	<ul style="list-style-type: none"> <li>● <b>SEGMENTED TRUSTEE TERMS</b></li> </ul>	Pat <b>Tabled</b>
10	<ul style="list-style-type: none"> <li>● <b>COMMUNICATIONS NEWSLETTER</b></li> </ul>	Discussion of purpose, appropriate content, how often - Allegra <b>Tabled</b>
15	<ul style="list-style-type: none"> <li>● <b>BOARD RETREAT</b></li> </ul>	Topics, scheduling <b>Tabled</b>
2	<ul style="list-style-type: none"> <li>● <b>FUTURE BOARD AGENDA ITEMS</b></li> </ul>	<ul style="list-style-type: none"> <li>● Tabled items above</li> <li>● Discuss Matt as main pre conference facilitator</li> </ul>
1	<b>WRAP UP</b> <ul style="list-style-type: none"> <li>● Confirm time of next Board meeting</li> <li>● Meeting Adjourned by: Allegra</li> <li>● Adjourned at: 9:03pm EDT</li> </ul>	<b>NEXT BOARD MEETING:</b> <b>EST:</b> Monday 11th April @ 7:30 pm <b>AEST:</b> Tuesday 12th April @ 9:30 am