

Minutes
ARTS Anonymous Board of Trustees Meeting
September 9, 2023

Meeting: Called to order: 6:30 pm ET.

Present: Allegra B., Cindyann W., Jay M., Matt B. Pat Q., Vickie D.

Read: The Serenity Prayer, Tradition 9, and Concept 9.

Check-In: Members checked in for 30 seconds.

Consent Agenda Items

Motion: To accept the August 12, 2023 Board meeting minutes. Cindyann 1st, Allegra 2nd. Unanimously passed.

Treasurer's Report (see below)

Chair Screen shared the Treasurer's Report.

Motion: To accept the August 2023 Treasurer's Report. Pat 1st, Vickie 2nd. Unanimously passed.

Conference Planning Committee Report September (See below)

Chair of Planning Committee (Matt B) reported.

Motion: To accept the Conference Planning Report September Report. Allegra 1st, Jay 2nd. Unanimously passed.

Operations Report (See Below)

Chair screen shared the Operations report.

Action: Allegra to set up a meeting with Craig, with Jay and possibly Vickie to attend and address a plan to remedy website concerns, a proposal and budget from Craig

Old Business

1. **Author Release Form**

Chair shared screen for board trustees to review the lawyer's language suggestions for an Author Release Form.

Action: Allegra to set up an appointment with the lawyer, who does her pro bono work on Wednesday afternoons and Thursday mornings, eastern time with Pat, Jay, and possibly Vickie in attendance as well.

2. **Board Report for the WSC**

Chair shared screen to review a current version of the Board Report and open discussion.

(8:35 pm ET: Procedural motion made to extend board meeting 10 minutes. Unanimously agreed.)

Action: To reply “all” in an email response to a word document of the Board Report, with a table identifying a color to each speaker’s editing marks for everyone to see the suggested changes made by each of us.

Closed the meeting: 8:48 pm ET, Serenity Prayer.

Respectfully submitted,
Cindyann W.

TREASURER'S REPORT – August 2023 – A.R.T.S. Anonymous		
Balances:	Beginning of Month August 1, 2023	End of Month August 31, 2023
Checking Account:	\$4,872.04	\$4,731.76
Savings Account:	\$3,001.93	\$3,001.96
Total Balances:	\$7,873.97	\$7,733.72
Income:	This Month August 2023	Same Month Last Year August 2022
Literature:	\$448.87	\$256.88
Donation:	\$959.61	\$1,469.42
Fundraising:	\$269.80	0
Other (sublet):	\$75.00	0
Total Income:	\$1,753.28	\$1,726.30
Expenses:	This Month August 2023	Same Month Last Year August 2022
Literature:	\$397.40	\$246.86
Donation:	59.24	85.17
Fundraising:	29.86	0
Operations:	\$1,410.44	\$2,458.83
Total Expenses:	\$1,896.94	\$2,790.86
Income/Expense Difference:	This Month August 2023	Same Month Last Year August 2022
	\$(143.66)	(\$1,064.56)

September Conference Planning Board Report

The Delegate Packet was put together, the process of which was discussed at a special meeting of the CPC (after the August Board Meeting). The Delegate Packet went out pretty much as scheduled. Thank you to everyone that made that happen especially the Board Chair and the Literature Committee. And of course, to all Committees that had members write a report sometimes at very little notice.

Post the last Board Meeting there was the Pre-Conference Meeting, minutes are available to review. The item of note to discuss was the Topics, specifically the price of Workbooks. It was decided to open it up to include all Literature for sale that might be of concern in regard to price restricting access by members. The Celebration Day was also discussed. In another item the Pre-Conference gave the Conference Planning Committee the task of rearranging the Conference Agenda, specifically at the September CPC, which was to include an open Forum, for people to speak on whatever they like. All topics were agreed to be in round robin style with 2 minutes strictly per person. It was agreed that we could update the revised Delegate Packet after the September Conference Planning Committee Meeting. At the September Conference Planning Committee Meeting amongst other items, we reviewed the running order of the Conference Agenda. It was agreed that we place the Topics at the end of the Conference to give the Motions priority as they are mainly Literature.

The Breaks in the Conference were also discussed, Donna D agreed to run the second day's one. It was also brought up to ask Eddie Ed to organize one of them and Jay to do the other. Minutes for the September CPC are available through the Board Secretary. After the September CPC, Eddie Ed agreed to organize one of the hours. I asked him about the first one in the group email and will confirm before the next Report. Jay also agreed, I'm hoping he will organize the last day's break. I'll confirm this also.

We are having a Round-Up on the Saturday the 16th of September to hopefully gather and train volunteers for both the Delegate Registration Team and the Conference (Behind the Scenes) Team, which I'm hoping will include Motion Scribes to fill out the Community Problem Solving Method live at the Conference.

Thanks to Allegra and Kerimera for the Flyer creation and distribution.

Abby decided on a time for the Celebration Day which will be 2.30pm on the 4th of November. This time was decided on mainly to be more inclusive for Europe.

Thanks Everyone. Yours in Service Matt B Conference Chair.

Operations Report to the A.R.T.S. Board – 9/9/2023

Website:

- Chinu went through the fonts and formatting on all pages and posts, some reformatting for uniformity.
- Added some missing items, such as old Conference Reports.
- Updates to the Conference/Convention page, News page, Literature Committee page, Meeting List
- Consulted with Craig as the PayPal donate button stopped working. He reinstalled it and took a look through the website. He has a lot of concerns and thinks it really could crash at some point, "anytime". He had some suggestions to reduce security risks that Chinu could work on, plus other ideas for updating for look, ease of use and security.
- "News" page inadvertently deleted. Jay and Allegra worked with Hostmonster to get it back up.

Communications:

- Postings and Mailchimp communications re Volunteer Round Up, August Pre-Conference meeting, Registration for the World Service Conference and Celebration
- Delegates not yet registered through the Delegate Registration form on the website have been contacted and asked to register with their meeting and election information
- Contacts in the UK, France, Germany, Greece and Russia meetings have been contacted and invited to select delegates for the Conference
- Delegate Packet sent out to Delegates on 8/18, and revised and re-sent on 9/5.

Finances:

- Financial Report for the Conference prepared. This will be updated at the beginning of October to reflect 2023 third quarter figures
- Chart created showing costs against the retail price of the Step workbooks and Step Essay book, with net. This is in the Delegate Packet.
- Eventbrite registration for the Conference and Celebration Day set up