

Minutes
ARTS Anonymous Board of Trustees Meeting
March 9, 2024

Meeting: Called to order: 1:00 pm ET.

Present: Allegra B., Cindyann W., Dasha B., Jay M., Matt B., Pat Q. Vickie D.

Read: The Serenity Prayer, Tradition 3, and Concept 3.

Check-In: Members checked in for 30 seconds.

Consent Agenda Items:

Motion: To accept the February 10, 2023 amended Board Minutes. Cindyann 1st, Pat 2nd. 6-yes, 1-abstained. Passed.

REPORTS

Treasurer's Report February 2024 (see below)

Chair Screen shared the Treasurer's Report.

Motion: To accept the February 2024 Treasurer's Report as presented. Vickie 1st, Cindyann 2nd. 1-abstained. Passed.

Operations Report March 9, 2024 (See Below)

Chair screen shared the Operations report.

Motion: To accept the March 9, 2024 Operations Report. Vickie 1st, Matt 2nd. 5-yes, 2-abstained. Passed.

Conference Planning Committee Report (See below)

Chair of Planning Committee (Matt B) reported.

Motion: To accept the amended Conference Planning Report as presented. Allegra 1st, Vickie 2nd. 6-Yes. 1-absent. Passed.

Policies and Procedures Committee Report

Vickie D. screen shared a draft proposal regarding guidelines for fellowship wide events, previously shared with board members via email.

Motion: To accept the Policies and Procedures Report as amended. Allegra 1st, Matt 2nd. 6-Yes. 1-absent. Passed.

Old Business:

1) **Author Release Form:** Discussion on language for clarity, specific for members or to include all submitted literature.

Action: Form a small committee to amend the language of the Author release Form.

- 2) **WSO Policy:** Discussion on purpose, use of office resources by service entities and events, application of traditions, a recommendation from the executive committee.

Motion: To table actions in response to WSO Policy for the use of office resources by service entities and events. Matt 1st. Allegra 2nd. Unanimously passed.

- 3) **Website Upgrade proposal:** Craig has a \$1,000 proposal for us.

Motion: To suspend the agenda to take up the issue of non-Conference-Approved literature and then return to the agenda if we are able to conclude that item. Pat 1st, Vickie 2nd. Unanimously passed.

- 4) **The removal of non-Conference-Approved literature from the website.**

Motion: Go to executive session. Pat 1st. Matt-2nd. Unanimously passed.

EXCECTUIVE SESSION

Start Time: 2:53 pm

End Time: 3:30 pm

Motion: To extend the meeting 15 minutes to move and vote on next actions regarding Conference-Approved literature. Matt 1^s. Pat 2nd. 1 absent. Passed.

Motion: To notify within a 2-week time frame by email, a letter to the meeting delegates to inform their meetings that non-Conference-Approved literature for purchase was removed at the request of the author, who owns the copyright on her material".
Matt 1st. Pat 2nd. 1-absent. Passed.

Motion: To put a notice in the April Newsletter that reiterates that non-Conference-Approved literature was removed for purchase, at the request of the author. Allegra 1st. Matt 2nd. 2-absent. Passed.

Action: Matt to draft the meeting delegate's letter communication and the notice for the April newsletter, regarding the removal of non-Conference-Approved literature for purchase.

Meeting closes at 3:45 pm ET: Serenity Prayer.

Respectfully submitted,
Cindyann W.
Secretary

Treasurer's Report February 2024

TREASURER'S REPORT – February 2024 – A.R.T.S. Anonymous		
BANK BALANCES – February 2024:	Beginning of Month February 1, 2023	End of Month February 29, 2024
Checking Account:	\$4,181.75	\$4,076.37
Savings Account:	\$5,002.13	\$5,002.17
Total Bank Balances:	\$9,183.88	\$9,078.54
FEBRUARY INCOME:	This Month – February 2024	Last Year - February 2023
Literature:	\$175.75	\$441.33
Donation:	\$1,040.42	\$952.97
Fundraising:	\$209.51	\$0.00
Other:	\$75.00	\$0.00
Total Income:	\$1,500.68	\$1,419.30
FEBRUARY EXPENSES:	This Month - February 2024	Last Year - February 2023
Literature:	\$186.12	\$452.01
Donation:	\$61.15	\$61.22
Fundraising:	\$39.96	\$0.00
Operations:	\$1,333.83	\$888.09
Total Expenses:	\$1,621.06	\$1,401.32
Income/Expense Difference:	This Month - February 2024	Last Year - February 2023
	(\$120.38)	\$17.98
NOTES: 1) Sublet for February was paid but check was not deposited until March. 2) The office debit card was inadvertently used twice for personal expenses in February, and ARTS was promptly reimbursed in full when this was discovered in March.		

Operations Report to the A.R.T.S. Board – 03/09/2024

Website:

- Website crashed on Feb 13 during a process of cloning it to a subdomain in order to make updates and other changes. Somehow the database got disconnected. Quite a long process of miscommunication and learning the limitations of a new tech support process at Hostmonster, the hosting site. Multiple databases caused confusion, as did an inability to access our own backups as our WordPress also crashed. The wrong website (dating to May 2022) was repeatedly “restored”. A restoration dating back to January 26 finally emerged on February 22. More detailed reports from Allegra and Craig were provided to the Board.
- Craig, Jay and I met for lunch and talked over the crash and what next steps might be.
- Posted: February Newsletter, “Article 6” Meeting information for April 6, updated March and April service calendars, Sharathon flyer, Sarafon (Russian Sharathon) flyer, January Board minutes, updated Tools on one sheet. Some other items were reposted post-website crash
- Some meeting updates, including the sortable list.
- Link on the Literature page to Big Cartel removed.
- Dasha’s profile/statement added to the Board Members post

Literature:

- Wording regarding non-Conference approved material resulted in Abby removing her Literature for sale. Once the link to Big Cartel was removed, we still got four book orders. We sent an apology, explained we could not fill the orders, and invited the customer to attend meetings and join us for the Step Workshops. The Big Cartel bookstore account has been closed.
- 14 pamphlets that had been translated into French and listed on Big Cartel as for sale got three orders, quite suddenly – never had an order for them before. The orders were filled with some stock on hand plus some additional printing and the listings were removed.

Communications:

- Mailchimp mailings: “Article 6” meeting on March 2, the Feb 24 Sharathon, Sarafon (Russian Sharathon), website crash notice with link to meetings list, temporary webpage with links, February newsletter, Step One Save the Date announcement
- World Service Conference Survey sent out via Mailchimp, included in newsletter, emailed to Delegates and Alternates
- A packet of printouts of the Basic Pamphlet, Steps, Traditions, Traits, Talents, Tools and some pamphlets on hand were mailed to a prison inmate who wrote a nice letter

- The February newsletter contained a listing of “Help Wanted” listings. To date one member has come forward who has audio recording set up and experience and has agreed to record the Basic Pamphlet.
- Mailchimp subscription preferences updated to make it possible for subscribers to change their own email

Finances:

- Again, the sublet payment was made in time, but not deposited in time to show up in February Profit and Loss
- The ARTS debit card was inadvertently used twice for personal charges in February. ARTS was reimbursed in full as soon as it was discovered in the bank statement on March 5.
- Abby was sent a final spreadsheet of sales of her literature and royalties for January and February 2023
- Tickettailor used for the February 24 Sharathon – the organizers did a great job figuring it out. However, our lack of understanding about how to set up the donations resulted in some very high fees. We need to take a good look at this as we use it for future events.
- The February Sharathon netted \$169.55
- The \$10.37 loss in Literature in February was due to filling orders for French pamphlets in print, and keeping one copy of each for record-keeping/archiving
- KDP (pamphlets in kindle) netted \$136.64 in 2023 (a spreadsheet was provided to the Board showing units and net income by month)

March 2024 Conference Planning Report

Hey everyone,

I completed and submitted to the A.R.T.S Board Chair the 2023 World Service Board Report, toward the end of February, yet to be posted. The Report besides, the Twelve passed motions and Committee Reports, (Treasurer’s Report to be added) included a Transcript of members sharing on the Three Topics; Outside Literature, Pricing and Accessibility of Literature and a formal Open Forum. Thanks again to Cindyann to all the detailed work on this, including the protection of each member’s anonymity by removing their name.

We closed the Survey on the 2023 World Service and are going through the responses shortly.

An A.R.T.S Fellowship wide Conference Planning meeting (Formally Pre- Conference) still needs to be organized, in the next month or so, and to decide as a Fellowship whether to hold the next World Service Conference in January of 2025, or later on this year. This decision depends on when the A.R.T.S Fellowship wide Conference Planning Meetings will be and how often. As well as, any policies the Conference Policy Committee (Article 6) would like to present to Delegates and Participants.

In addition, any Board feedback on when to have this would be appreciated.

Yours in Service Matt B Conference Chair