

**Minutes**  
**ARTS Anonymous Board of Trustees Meeting**  
**May 11, 2024**

**Meeting:** Called to order: 2:00 pm ET.

**Present:** Allegra B., Cindyann W., Dasha B., Jay M., Matt B., Pat Q. Vickie D.

**Read:** The Serenity Prayer, Tradition 5, and Concept 5.

**Check-In:** Members checked in.

**CONSENT AGENDA:**

**1. April Board Minutes**

**Motion:** To accept the April 13, 2023 amended Board Minutes. Allegra 1<sup>st</sup>, Jay 2<sup>nd</sup> Passed.

**2. Author Release From**

**Motion:** to accept the final draft of the Author Permission and Release for Submission to A.R.T.S. Anonymous Literature. Vickie 1<sup>st</sup>, Allegra 2<sup>nd</sup>. Passed.

**REPORTS:**

**1. Treasurer's Report April 2024 (see below)**

Chair Screen shared the Treasurer's Report.

**Motion:** To accept the **April 2024** Treasurer's Report as presented. Matt 1<sup>st</sup>, Pat Q. 2<sup>nd</sup>.  
1-abstained. Passed.

**2. Policy and Procedures Quarterly Report**

WSO Policy: Use of office resources - service entities and events is accepted and passed.

**Motion:** To accept the Policy and Procedures report as Vickie presented. Allegra 1<sup>st</sup> Jay 2<sup>nd</sup>.  
Passed

**3. Operations Report Quarterly Report (see below)**

Chair Screen shared the Operations Report.

**Motion:** To accept the **April 2024**, Operations Report as presented. Pat 1<sup>st</sup>, Matt Q. 2<sup>nd</sup>.  
Passed.

**OLD BUSINESS:**

**1. Website Update**

Tabled.

**2. Process for a Complaint about Board member behavior**

Matt shares screen with an overview the Draft Proposal for Procedure to deal with violation of Communication Guidelines.

**Meeting closes at 3:38 pm ET:** Serenity Prayer.

Respectfully submitted,  
Cindyann W.  
Secretary

**Treasurer's Report April 2024**

| TREASURER'S REPORT – April 2024 – A.R.T.S. Anonymus |                                   |                             |
|---|-----------------------------------|-----------------------------|
| BANK BALANCES – April 2024:                         | Beginning of Month March 30, 2024 | End of Month April 29, 2024 |
| Checking Account:                                   | \$4,611.87                        | \$4,362.84                  |
| Savings Account:                                    | \$5,002.21                        | \$5,002.25                  |
| <b>Total Bank Balances:</b>                         | <b>\$9,614.08</b>                 | <b>\$9,365.09</b>           |
| APRIL INCOME:                                       | This Month – April 2024           | Last Year - April 2023      |
| Literature:   | \$11.94                           | \$368.23                    |
| Donation:   | \$925.16                          | \$1,264.73                  |
| Fundraising:  | \$467.06                          | \$0.00                      |
| Other:  | \$75.00                           | \$0.00                      |
| <b>Total Income:</b>                                | <b>\$1,479.16</b>                 | <b>\$1,632.96</b>           |
| APRIL EXPENSES:                                     | This Month - April 2024           | Last Year - April 2023      |
| Literature:   | \$7.74                            | \$216.68                    |
| Donation:   | \$41.31                           | \$74.82                     |
| Fundraising:  | \$84.28                           | \$0.00                      |

|                            |                         |                        |
|----------------------------|-------------------------|------------------------|
| Operations:                | \$1,594.86              | \$1,477.85             |
| Total Expenses:            | \$1,728.19              | \$1,769.35             |
|                            |                         |                        |
| Income/Expense Difference: | This Month - April 2024 | Last Year - April 2023 |
|                            | (\$249.03)              | (136.39)               |

NOTES: 1) Income from donations is down about \$225 Month-over-Month from 2023. 2) Clear dramatic difference in Literature income and expenses from previous reports 3) January rent had not been paid so it was paid twice in April

**Operations Report Quarterly Report**

**Website:**

- Installed a free Google analytics plugin. Did a “drop in” to see traffic rates, and between about 6 am – 10 am ET on one morning there were 357 visits. Many were on the meetings page. Some were via Google searches.
- Jay has gotten a discounted quote from a web developer friend to redo our website for \$\_\_\_\_. She provided some feedback.
- Craig was paid \$100 for his most recent work regarding the website crash and other phone calls with me.
- Conference page on the website rearranged for better ease of use
- Site map being created by Chinu and Jay
- Posted: March and April Newsletters; updated April, May, June service calendars; April Sharathon flyer; registration links for Article 6 meeting, Conference Planning, Agenda-Setting Meeting Committee, Step Two and Three Workshops; Members Stories Workshop; February and March Board minutes; 2023 World Service Conference report; 1<sup>st</sup> Quarter Financial management report; updated Generic Meeting Format
- Some meeting updates, including the sortable list.

**Literature:**

- The Big Cartel bookstore account has been closed, effective April 12.
- Not very many inquiries regarding Literature have come in since we sent out the letter to the delegates. To those who ask I’ve been suggesting that they ask around for used copies from others, and no one has complained.
- Did some research on “fair use” law, and fair use refers to when an author uses quotes or passages from another work to include in their own (with attribution). I haven’t found relevant law about people sharing a book or photocopying pages or taking photos to share with each other. But the norm seems to be that as long as it is limited, and not done for money, it’s fine.

- *The Anorexia of Avoidance* pamphlet copyright has been registered (pending – they may get to it in the summer of 2025)
- Fixed the cover of *Art and Our Spiritual Awakening* in kindle (outdated title).

**Communications:**

- Sent March and April Newsletters, Step 2 and 3 Workshop announcements, Sharathon announcements, notices for Agenda-Setting meeting, Conference Planning meeting and Conference Policy and Procedures meetings.
- 2023 World Service Conference report emailed to Delegates and Alternates
- Letter regarding non-conference approved Literature emailed to Delegates, Alternates, and other Meeting Contacts; also included in April newsletter

**Finances:**

- April Sharathon generated \$200 in gross ticket sales, and Step One and Two workshops generated \$636 in gross ticket sales. Combined expenses are \$109.05.
- Abby was sent a final spreadsheet of sales of her literature and royalties for January and February 2023
- We missed paying the January 2024 rent (\$250), so first quarter of 2024 (January – March) came up with a loss of \$-79.68
- Annual 990N federal tax form filed
- Cancelled annual Sign-up genius account
- Updates are now regularly made for identifying 2024 donors in Mailchimp – will make end of year tax statements easier to send

**Other:**

- Closed captioning in language of the participants choice is installed on the ARTS Zoom account, and after a couple of hiccups due to user error, seems to be working
- The pro bono attorney has done a trademark search for us, and it is not registered. They will do the work at no cost, but the fee for registering is \$350, which is on us