

Present: Marcie, Eddie Ed, Vickie D, Jay, Vi, Karsten, Allegra

- 7/20/24
1. Conf voted to have a P&P **Committee** for the conference
  2. Conf voted that the conference chair term be held for 3 consecutive annual conferences
  3. Other Topics:
    - a. Mission
    - b. Who is **on the committee**?
    - c. How do we decide?

**Motion 1:** That we have as the agenda for today that we Mae a mission statement for this committee

Second: Jay

Result: Passed unanimously

Discussion 1:

1. Board does not run the Conference
2. Position of the Conference Chair
  - A. Open & close the conference
  - B. Ensures that procedures are followed

Discussion 2:

Robert's Rules of Order vs. Community Solving Method

**Motion 2:** Vickie: We establish an agenda for today with:

- A. Specific conference positions
- B. Mission statement for today

Second: Jay

One hour for Positions for the Conference

20 minutes for Mission Statement

Result: In favor 7  
Abstention 1

Agenda Item:

**Role of** the conf. Chair:

- 1 Opens and closes the conference
- 2 ensures the procedures are followed
- 3 ask the current
- 4 coordinates volunteers
- 5 makes sure there's an agenda and it is followed
- 6 facilitates the CPSM
- 7 chairs the Conf. Planning Meetings
- 8 Chairs the Agenda-Setting meetings
- 9 Chairs the Conf Service and Support \_\_\_\_\_
- 10 Would be good to have a do-chair do some of these things

What are the good qualities of doing this job?

- 1 Kind, good with people
- 2 can toe the line

- 11 Takes control of unruly situations
- 12 someone others are willing to follow
- 13 smooths over rough situations
- 14 Delegate Packet

- A. Oversees the process
- B. Put together
- C coordinates motions
- D what goes on the agenda

15 Support comes from the Conference Service + Support Committee, so the chair is not alone

Secretary: Takes care of notes and communicates them

Action Items:

Marcie & Eddie Ed Suggestion: two people to interview

Matt: record it and find out what is everything that is done

**Motion 3:** by Allegra

Second: Jay

The World Service Conference shall have these positions:

Chair

Vice Chair

Secretary

Security:

Reads the guidelines, take the pressure off the chair

Technology

Treasurer

Possible Zoom Commander:

maintains the waiting room

Discussion:

1 We have so few people, who fills all the roles

2 estates the positions so they are there to be filled whenever they get filled

**Motion 4** Original version: (Using the Community Solving Method)

by: Allegra

Second Vickie

(Unfinished)

The purpose of the Conference P&P (Policies and Procedures) Committee Is to suggest policies and procedures for the organization of the Arts World Service Conference

Motion 4 as Crafted:

The purpose of the WSC P&P Committee is to make suggestions and recommendations for the organization of the WSC. This committee will maintain a record of options passed by the conference and develop a service manual

**Motion 5:** To table til next time

By: I don't remember

Second : I don't remember

Result; unanimous