

## **P&P MINUTES Sat. 6/1/24 1-3 pm ET Article 6**

Present: Alexandra, Allegra, Amy, Donna D, Paul, Rita G, Vickie, Jay

Chair: Amy

Secretary: Donna D

Start: 1:05pm, Serenity Prayer

Amy asked for the May '24 minutes to be read

Donna read the minutes from last meeting

### **Who may submit motions?**

- **Individual members**
- **Meeting/group Delegates/GSR**
- **Meetings/groups**
- Board committees
- Conference committees.
- The Conference Planning meeting.

### **How motions may be presented for submission (to be considered for inclusion in the Delegate Conference Packet)**

- Motions may be submitted by delegates after a group conscience in their meeting.
- Members, delegates and committees may also submit motions **at committee meetings and Conference Planning Meetings** to be considered for inclusion in the Delegate Conference Packet.
- All motions proposed for the Conference shall be submitted to the World Service Office through the form available on the A.R.T.S. website.
- There will be a deadline set by the Conference Planning Committee so that the motion may be formulated with Background and Rationale for the Delegate (Conference) Packet.
  - Proposed motions may be referred to the appropriate committee. If the committee needs further clarification, they will communicate with the proposer.

### **During the Conference**

- As debate and discussion unfolds at the Conference, all voting members are free to vote their conscience.

### **After the Conference**

- After the Conference, GSR/Delegates will inform their Group/Meeting about group conscience decisions made at the Conference.
- Following the Conference, a formal, comprehensive report will also be created by the WSO in cooperation with the Conference Planning Committee. This report will contain all committee reports, motions as passed and any other relevant information. This report is sent to all delegates and is posted on the website.

**Meeting Format:**

**Serenity Prayer**

**Steps**

**Tradition of month**

**Concept of Service of the month**

**Introductions:**

**Leader states the purpose of the committee:**

**to create policies and procedures for carrying out the terms of the Conference Charter.**

**Purpose of this meeting today:**

**Give summary of what we have been working on.**

**(Last time we worked on \_\_\_\_\_ and today we are working on \_\_\_\_\_. }**

**(Leader and secretary come to meeting early or meet elsewhere before the meeting to decide on this)**

**Ask for time keeper.**

**Explain Round Robin process we will use if more than 4 people are present.**

**A time is set for each person. Anyone may be the first, then alphabetical.**

**We meet every 1 st Sat.**

**(Text of what we are working on and any motions passed)**

P&P MINUTES Sat. 4/6/24 Article 6

Present: Alexandra, Allegra, Donna D., Eddie Ed, Erica, Jay, Marcie, Vickie,

Temp Chair: Donna D

Start: Serenity Prayer, Steps

Motion 1: Alexandra, 2nd Jay Add to the Delegate Packet definition of terms, Passed unanimously

Terms to define:

World Service Office

World Services

Conference Planning Meetings

etc

Motion 2: Vickie, 2nd Jay Set agenda for today, Passed unanimously

## Ideas

- structures for electing conf chair
- revising the delegate packet
- add to voting procedures
- review current P&P guidelines
- review current policies
- conf chair 2 or 3 year term
- need a chair elect / co-chair
- Trustees currently serve 3 year terms

## Motion 3: Vickie, no 2nd? Tabled

Elect the conf chair to a 2 year term with optional 3rd year

And elect every year a chair elect/co-chair to replace the chair at the end of the term, will serve in that position for 2 years and then become chair at the the end of those 2 years.

- Who Chooses the optional 3rd year?
- When is the chair elect elected?

Tabled

## Motion 4: Vickie, 2nd Alexandra Go around using Round Robin on Motion 3, Passed unanimously

- Who elects chair?
- how long is the term and why 2 or 3 years?
- Chair elected at Conference meeting?
- whatever is proposed here has to be approved by the conference
- Matt, current Conf Chair, will have a 3rd year
- Optional 3rd year probably needs to have conference ratify a 3rd year if chair chooses to continue
- chair Elect is a way to have leadership continue smoothly
- 3 year is a way to help develop the chair elect
- this position is a big responsibility. 2 years is a long time
- how do other programs do this?

\*\*job: -Vickie volunteered to look into this

## Motion 5: Vickie 2nd Donna Table this topic for research by Vickie Passed unanimously

**I think this was sent to us before the April 6, 2024 Article 6 meeting.**

## **Review of "DRAFT Policies & Procedures P&P, document ARTS World Service Conference, Article 6**

(material already adopted by the conference, the Pre-conference and the Conference Planning committee)

Suggestions: -read each policy, then discuss what procedures are needed for each

- start with Charter as passed in 2022

## Procedures:

- Article 1: 2 committees are in effect
  - 1 Conference Planning Committee
  - 2 Article 6 of the Conference Policy & Procedure document
    - How is a motion brought to a conference
    - Need a procedure for this
- Article 2: -qualifications for delegates?
  - terms for delegates
  - items in delegate packet

- delegate training, possible video
- delegate alternate and delegate may both be present, not just substitute when delegate is absent
- What does “Attend the conference mean”?
- What does “to be Present” mean?
- D.A. has a film that shows how to use the website to find information regarding service and being a delegate.
- An ARTS video must have accurate information
- Define:
  - what is qualifies as an ARTS group
    - gets to be represented by a GSR
    - follows traditions
    - is listed on the website
    - has regular business meetings
    - example, 5 Alive meetings are actually sessions

Motion 6: End now, about 3:10p, and next time continue beginning of Article 4 Passed unanimously