

Minutes
ARTS Anonymous Board of Trustees Meeting
June 14, 2025

Start Time: 1:00 pm ET.

Present: Allegra B., Cindyann W., Dasha B., Jay M., Pat Q., Vickie D.

Readings and Check-ins: The Serenity Prayer, Tradition 6, and Concept 6

CONSENT AGENDA:

Board Minutes for May 2025. Motion to accept by Allegra, 2nd by Cindyann. Passed unanimously.

REPORTS:

Treasurer's Report May 2025 (See below)

Motion: To accept May 2025 Treasurer's Report as presented. Pat 1st, Cindyann 2nd. Passed.

Operations Report (See below)

Motion: To accept the Operations Report as presented. Pat 1st, Vickie 2nd. Passed unanimously.

OLD BUSINESS:

Treasurer Position: Nothing to Report.

Participation in, and Health of Meetings:

Discussion of the Purpose and the Agenda for the September 13 Board Meeting to which the Meeting Delegates have been invited.

Motion: To email the Meeting Delegates individually ahead of time asking them to engage their meetings in discussing whatever it is that the membership has on their minds in terms of their meetings and A.R.T.S. as a whole. And if they have specific questions or topics, they would like to bring to the September 13 Board meeting to email them in advance, although this is not required. And that an agenda for the meeting will be forthcoming. And that we would like to hear from them at another time other than at the Conference. 1st by Allegra B., 2nd by Pat Q. passed unanimously.

Action: Allegra will draft an agenda for review by the Board

Board Retreat/Strategy Planning:

Discussion as to whether these are one event or two different things.

Motion: Schedule Board Retreats for both October 2025 and March 2026. Vickie 1st, Pat 2nd, 5 in favor, 1 abstention.

New Literature:

General Discussion, no motions, no action

Meeting adjourned, Serenity Prayer.

Gratefully submitted,
Allegra B., Board Chair

TREASURER'S REPORT – May 2025 – A.R.T.S. Anonymous		
BANK BALANCES – May 2025:	Beginning of Month May 1, 2025	End of Month May 30, 2025
Checking Account:	\$1,972.72	\$2,925.55
Savings Account:	\$6,002.78	\$4,302.82
Total Bank Balances:	\$7,975.50	\$7,228.37
May 2024 Total Bank Balances	Beginning of Month May 1, 2024	End of Month May 31, 2024
	\$9,365.09	\$8,969.02
MAY INCOME:	This Month – May 2025	Last Year - May 2024
Literature:	\$60.50	\$51.91
Donations from Individuals:	\$883.15	\$1096.22
Group/Meeting Donations:	\$40.00	\$0.00
Events:	\$30.00	\$322.00
Other:	\$75.00	\$75.00
Total Income:	\$1,088.65	\$1,544.13
MAY EXPENSES:	This Month - May 2025	Last Year - May 2024
Literature:	\$39.22	\$33.65
Donation:	\$54.89	\$50.53
Events:	\$3.87	\$34.76
Operations and Business Expenses:	\$1,752.84	\$1,821.30
Total Expenses:	\$1,850.82	\$1,940.24
Income/Expense Difference:	This Month - May 2025	Last Year - May 2024

	(\$762.17)	(\$396.11)
NOTES: 1) A \$15 Bank fee was assessed due to checking balance going down below \$2,000, not able to reverse it. 2) Business Expenses include paying \$700 for a trademark filing fee.		

Operations Report to the A.R.T.S. Board – March 2025 through May 2025

Posts and updates to the website:

- April, May, June and July calendars
- March, April and May newsletters
- Board minutes for March and April
- Links and information for events: Step Study Workshops, Sharathon (by the Sharathon Committee)
- Information on Conference Policies and Procedures Committee meetings
- Meeting updates, including the sortable list
- Retitled section on the Meeting page called “Starting a Meeting” to “Resources for Meetings”, and added more documents
- Added a pdf of instructions, including screenshots, for changing donations in Donorbox
- Added a newcomers welcome graphic to the “About ARTS” page, with newcomers@artsanonymous.org email
- “Tool for Recovery: Literature” added to the Literature page
- 2025 1st Quarter Management Report
- Updated and posted form for submitting motions and topics of discussion for the next Conference

Other website:

- The website was briefly down in early April due to a lapsed SSL
- Some clean up and deleting to make room for automatic backups
- Tried to clean up and add to the buttons on the Landing Page. It didn’t work out.

Communications:

- Mailchimp emails to mailing list: March, April and May newsletters, April Sharathon announcements, Steps 9, 10, 11 and 12 Study workshop announcements, ARTS Magic Open House survey, Conference Policies and Procedures Committee meetings
- Emails in March and May to Meeting Contacts, Delegates and Alternates: WSC Report, opportunities to lead Step Workshops, ARTS Magic Open House survey, Save the Date to meet the Board in September, Conference Policies and Procedures Committee, need for a Conference Chair
- March, April and May newsletters

Literature:

- *Powerless Over and Unmanageable* (kindle on Amazon) corrected for typos

Finances:

- Compiled data of lapsed donors since 2021
- 2024 KDP sales report created
- 2025 1st Quarter Management Report created
- Spreadsheet created showing 1st Quarter trends between 2023, 2024 and 2025
- 6 months post office box rental paid in April
- \$700 paid in April, and \$350 paid in June for additional trademark filing fees
- \$444.00 Director's Insurance due on June 23.

Legal:

- Trademark filing completed for Class 35 description, per requirement of the Trademark Office
- Research being done on Translation and Licensing Agreements and how ARTS might handle this
- Updated Board application to include statement regarding personal protection from liability

Other:

- Ongoing project to write up Office procedures and compile into a binder
- Office inventory taken
- Some research on options for relocating the office
- Newcomersinfo@artsanonymous.org email changed to newcomers@artsanonymous.org
- "Material Information Form" updated for Director's Insurance (there were no changes)
- Office staff job description written
- "Executive Director" job description written